Login Guide – ‘Axis Supplier Portal’

Table of contents

1	REGISTRATION FIRST TIME LOGIN	2
1.1	Step 1 – Invitation e-mail	2
1.2	Step 2 – Confirm your e-mail and set password	3
1.3	Step 3 – Set-up sign in method	4
1.4	Step 4 – Privacy notice and general service use terms	5
1.5	Reminders when registration is not completed	6
2	REGULAR LOGIN TO ‘AXIS SUPPLIER PORTAL’	7
2.1	Step 1 - Navigate to login page and start login	7
2.2	Step 2: Login	7

Introduction

This guide describes how to register to access the ’Axis Supplier Portal’. This registration is only needed the first time you login.

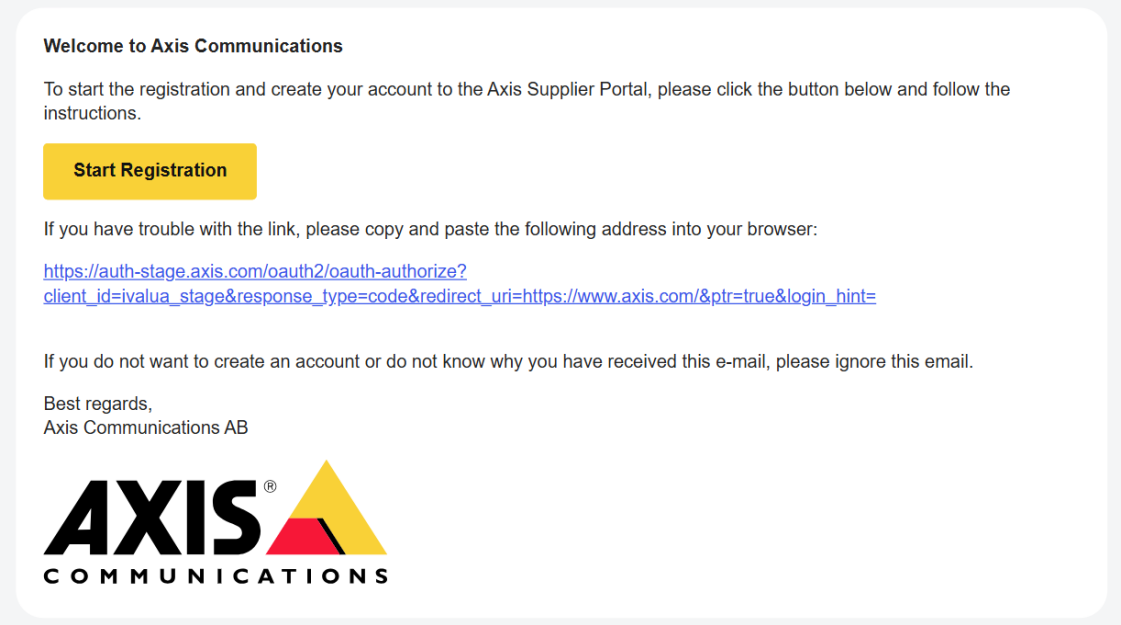
In the end of the guide, it is described how you login to the ’Axis Supplier Portal’ when you are already a registered user. This is a much shorter process.

If you have any questions on below process, please contact your Commodity Manager or Commodity Buyer at Axis.

1 Registration first time login

1.1 Step 1 – Invitation e-mail

You will receive an e-mail from no-reply@axis.com. The e-mail will have the subject “Invitation to Axis Supplier Portal”, example below:



Welcome to Axis Communications

To start the registration and create your account to the Axis Supplier Portal, please click the button below and follow the instructions.

Start Registration

If you have trouble with the link, please copy and paste the following address into your browser:

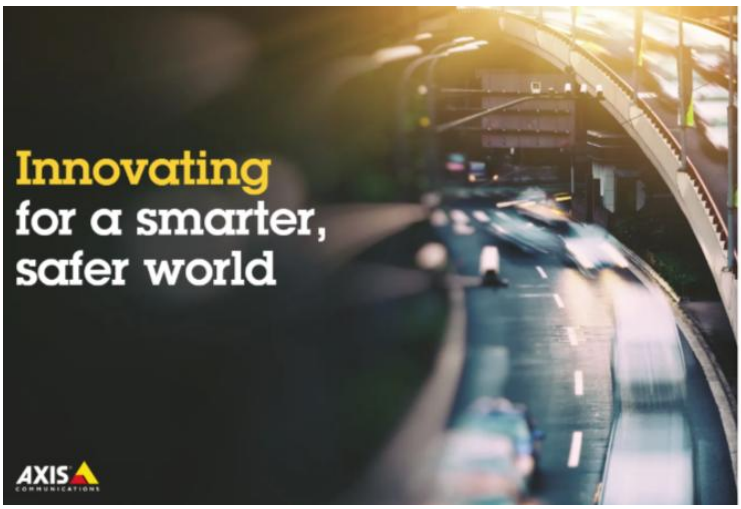
https://auth-stage.axis.com/oauth2/oauth-authorize?client_id=ivalua_stage&response_type=code&redirect_uri=https://www.axis.com/&ptr=true&login_hint=

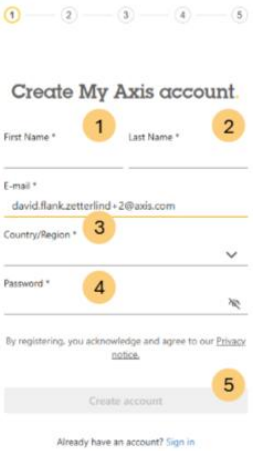
If you do not want to create an account or do not know why you have received this e-mail, please ignore this email.

Best regards,
Axis Communications AB

AXIS COMMUNICATIONS

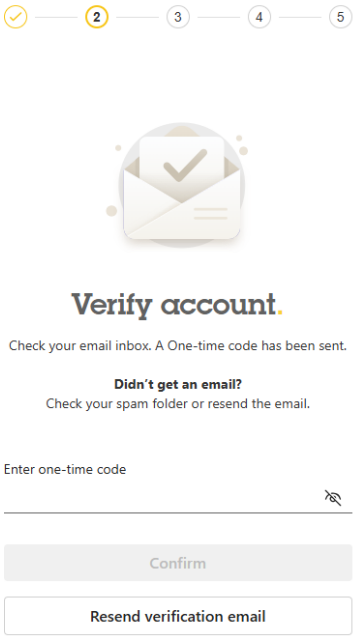
Click ‘Start Registration’ to start the registration process. This will take you to the Axis Supplier Registration Site.





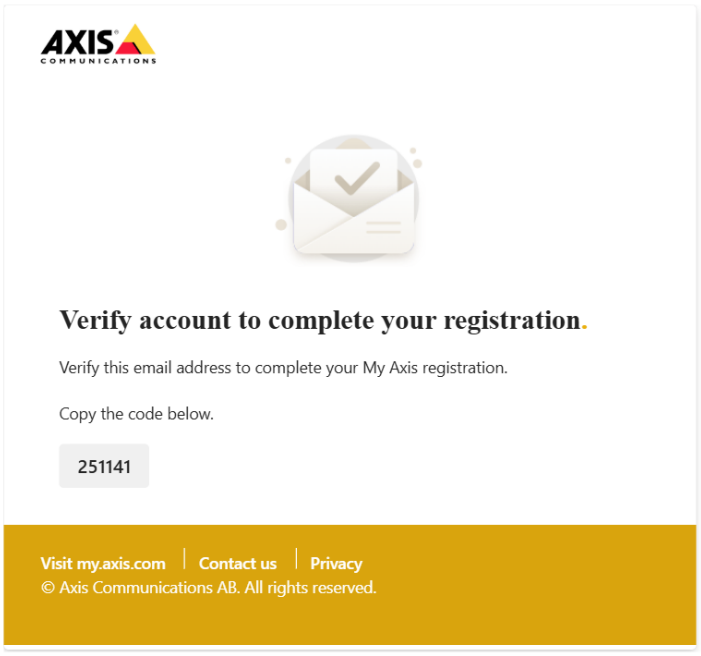
Notice your e-mail is already prefilled. Fill in (1): First name (2), Last name, (3) Select your country, (4) Select your password and then click (5) Create Account.

After clicking Create Account you will see the following:



1.2 Step 2 – Confirm your e-mail and set password

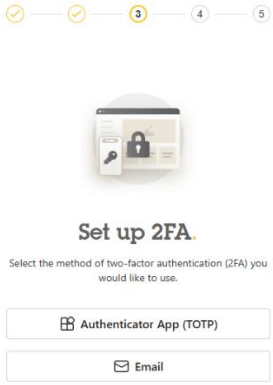
You will now receive an e-mail from no-reply@auth.axis.com



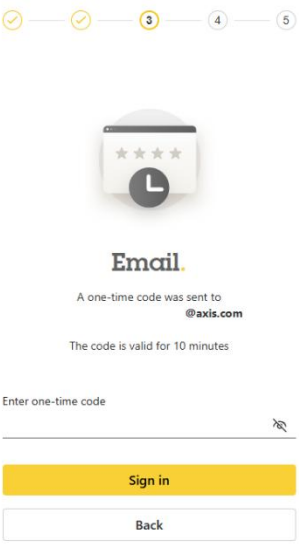
The e-mail will have the subject Axis Communications Verify your account. This contains a One-time Code. Copy the code and paste it into the corresponding field on the 'Verify account'-page. Press 'Confirm'.

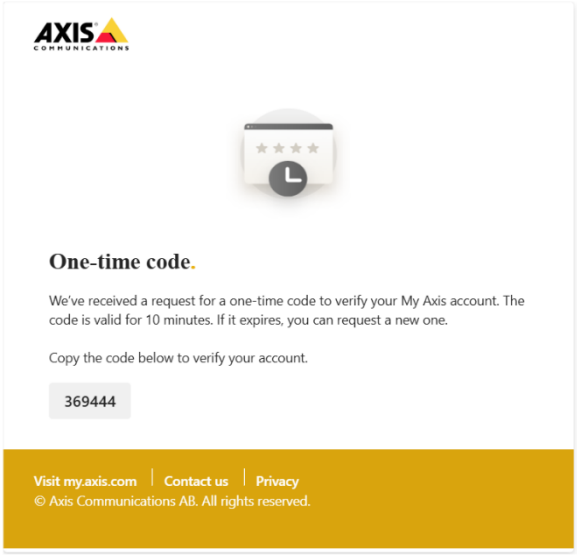
1.3 Step 3 – Set-up sign in method

You will now be asked to set up a secure Sign in method.



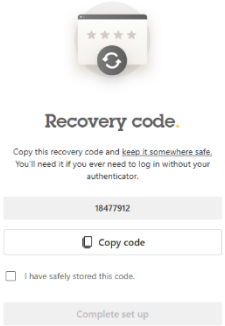
You can pick authenticator app or e-mail. For this guide we will pick Email. You will then be asked to provide the One-time Code:

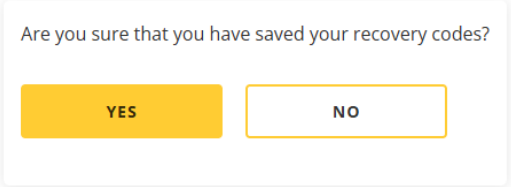




This can be found in your mailbox. It has the subject One-time code and comes from no-reply@auth.axis.com. Copy the One-time code and paste it into your browser where you are prompted to enter the one-time code, click Sign in.

You will be given a Recovery code to allow you to regain access to your account, if lost.





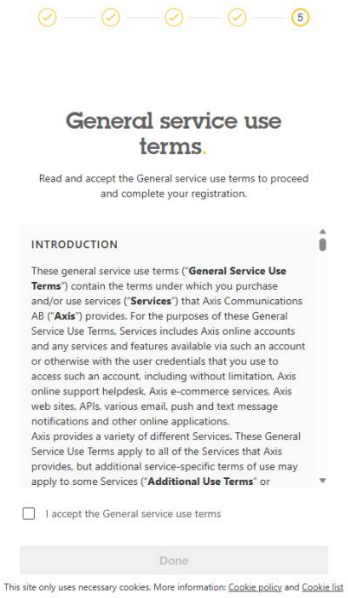
Save the code somewhere safe and click the checkbox that you have stored the code.

Click ‘Complete set up’.

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1.4 Step 4 – Privacy notice and general service use terms

You will then see the General service use terms. Read through and if you have read and understood, then click the checkbox ‘I accept the General service use terms’ and hit Done.



After that your account is created in our Supplier Portal after a few minutes and you will be sent to axis.com. Wait a minute or two then log in at https://supplier.axis.com.

You will also receive a welcome e-mail:

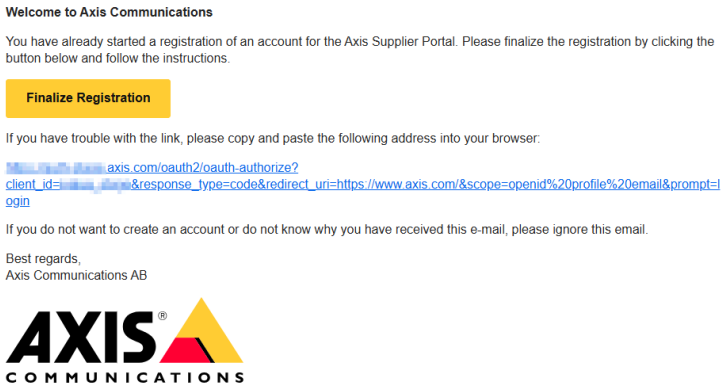
Dear

Welcome as a user of the Axis Supplier Portal.
You can access the system via this link: https://supplier.axis.com

Best regards,
Axis Communications AB

1.5 Reminders when registration is not completed

If you did not finish your registration completely, you could be notified with reminders. Click on ‘Finalize Registration’ to continue where you left off.



Welcome to Axis Communications

You have already started a registration of an account for the Axis Supplier Portal. Please finalize the registration by clicking the button below and follow the instructions.

Finalize Registration

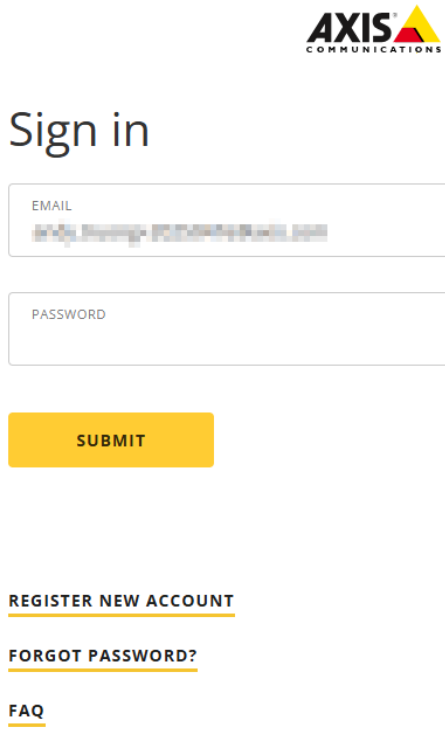
If you have trouble with the link, please copy and paste the following address into your browser:

[redacted]axis.com/oauth2/oauth-authorize?client_id=[redacted]&response_type=code&redirect_uri=https://www.axis.com/&scope=openid%20profile%20email&prompt=login

If you do not want to create an account or do not know why you have received this e-mail, please ignore this email.

Best regards,
Axis Communications AB

If there are any issues with your registration, resume by clicking on ‘Forgot Password?’ and follow the instructions.



Sign in

EMAIL [redacted]

PASSWORD

SUBMIT

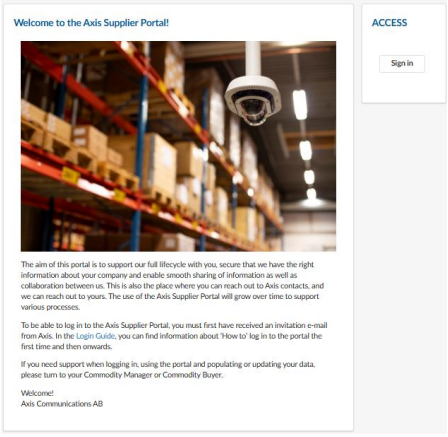
REGISTER NEW ACCOUNT

FORGOT PASSWORD?

FAQ

2 Regular Login to ‘Axis Supplier Portal’

2.1 Step 1 - Navigate to login page and start login

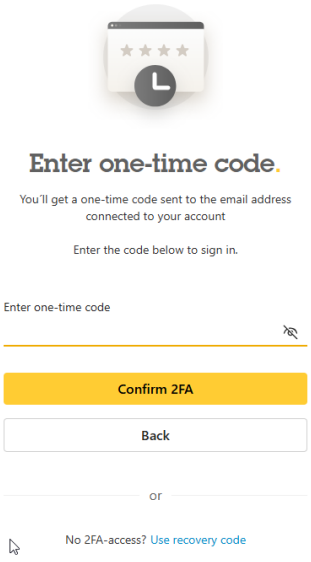


Navigate to:
https://supplier.axis.com

Click ‘Sign in’

2.2 Step 2: Login

Enter your e-mail address + password and click ‘Submit’
If your authentication method is ‘e-mail’ you will receive an e-mail with your one-time password. Enter the one-time password and click Verify:



This can be found in your mailbox. It has the subject ‘One time password’ and comes from no-reply@auth.axis.com . Copy the code and paste it into the one-time password field.

Click ‘Verify’

You are now logged into the ‘Axis Supplier Portal’