

# AXIS 70U/7000

## Network Document Servers

### User's Guide



## About This Document

This guide applies to the AXIS 70U and AXIS 7000 Network Document Servers with software release 1.06 (AXIS 70U) and 2.46 (AXIS 7000) and subsequent releases until otherwise notified. The document provides introductory information as well as instructions on how to set up and manage the AXIS 70U/7000. It is intended for anyone involved in installing and using the AXIS 70U/7000. For more detailed instructions, refer to applicable parts of the AXIS 70U/7000 User's Manual that is available from the Axis Web site.

## Safety Notices

Take some time to read through the safety notices before installing the AXIS 70U/7000. Please observe all safety markings and instructions when using this product.

**Caution!** must be observed to avoid loss of data or damage to your equipment.

**Important:** must be observed to avoid operational impairment. Do not proceed beyond any of the above notices, until you have fully understood the implications.

## Copyright Information

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## Electromagnetic Compatibility (EMC)

**USA** – This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.

If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Shielded (STP) network cables must be used with this unit to ensure compliance with the class B limits.

**Europe** – This digital equipment fulfils the requirements for radiated emission according to limit B of EN55022, and the requirements for immunity according to EN55024 residential,

commercial, and light industry (compliance is not valid for unshielded network cables).

**Japan** – This is a class B product based on the standard of the Voluntary Control Council for Interference from Information Technology Equipment (VCCI). If this is used near a radio or television receiver in a domestic environment, it may cause radio interference. Install and use the equipment according to the instruction manual.

**Australia** – This electronic device meets the requirements of the Radio communications (Electromagnetic Compatibility) Standard 1998 AS/NZS 3548.

## Liability

Every care has been taken in the preparation of this manual; if you detect any inaccuracies or omissions, please inform your local Axis office. Axis Communications AB cannot be held responsible for any technical or typographical errors and reserves the right to make changes to the product and manuals without prior notice. Axis Communications AB makes no warranty of any kind with regard to the material contained within this document, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose. Axis Communications AB shall not be liable nor responsible for incidental or consequential damages in connection with the furnishing, performance or use of this material.

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## Support Services

Should you require any technical assistance, please contact your local dealer. If your questions cannot be answered immediately, your dealer will forward your queries through the appropriate channels to ensure you a rapid response. For more information please visit the Axis Web site at [www.axis.com](http://www.axis.com).

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## Introduction

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This document provides introductory instructions on how to set up and manage the AXIS 70U/7000 Network Document Server within your networking environment.

### Important!

Online help  is available on every page within the AXIS 70U/7000 Web interface. This is of particular relevance when configuring the unit and should be used as a first point of reference for any administration queries. The help system is stored internally in the AXIS 70U/7000.

For more information, please refer to the applicable parts of the AXIS 70U/7000 User's Manual, which is available from the Axis Web site.

### Axis Web Site

The Axis Web site at <http://www.axis.com> provides an easy-to-use electronic catalog that includes all of the latest AXIS Software Utilities, Product Software, White Papers, User Documentation, Technical Notes, etc. From this site you can also access corporate and support information and learn more about other Axis products.

The documents presented on the Web site are in PDF format which requires the Adobe Acrobat Reader. Acrobat Readers for Windows, Macintosh and UNIX/Linux can be downloaded free of charge from the Adobe Systems Web site at <http://www.adobe.com>

The AXIS 70U/7000 is server independent and requires no additional software for installation purposes. Software provided on the Axis Web site is optional for management and installation.

## Product Overview

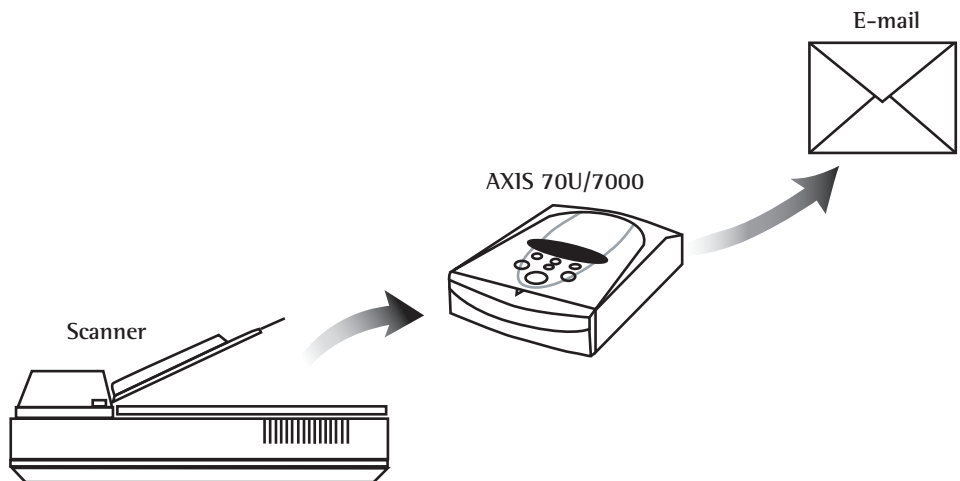
The AXIS 70U and AXIS 7000 Network Document Servers, referred to in this document as the AXIS 70U/7000, are easy solutions for instant digital document distribution over networks. Faster, cheaper and safer than fax, traditional mail and courier. The total cost of ownership is favorable since the distribution relies upon the fixed IP network and not fax lines, postage or courier.

- AXIS 70U – USB connection
- AXIS 7000 – SCSI connection

**Note:**

The AXIS 70U does not support USB hubs or USB converters and can only be connected to one scanning device at a time.

The AXIS 70U supports USB 1.1 and USB 2.0 Full Speed.



Supplied as a standalone unit, typically located beside your scanning device, one AXIS 70U/7000 is required for each scanner.

For convenient electronic distribution of copied materials to e-mail addresses, it is suggested that the AXIS 70U/7000 and the scanning device be located in the mail or printer room – in close proximity to the workgroup or department users.

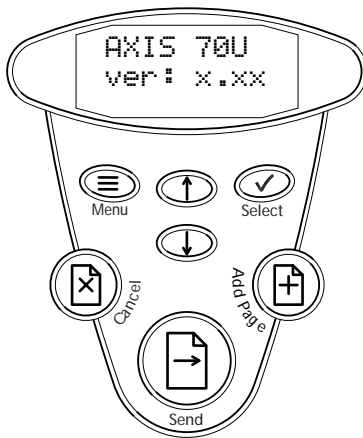
## Physical Description

### The Control Panel

The AXIS 70U/7000 Control panel has user keys (described below) and a message display that describes the selected menu options and current status of the unit.

#### Note:

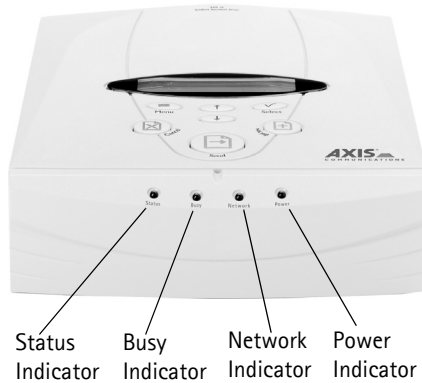
When sending your document, the AXIS 70U/7000 always uses the currently displayed destination and scanning options, whether explicitly selected or not.



<b>Add Page</b>	Scans the material in the scanning device. For bound material, use this key to scan each page.
<b>Cancel</b>	Cancels the scanning process at any stage and clears any selections made from the menu. Resets error messages.
<b>Menu</b>	Scrolls through the menu.
<b>Select</b>	Selects multiple destinations and confirms changes.
<b>Send</b>	Sends the scanned material to the selected destination and releases the AXIS 70U/7000 for other users. For a single page/stack of paper, use this key to scan the material and send the image in one step.
<b>Up/Down</b>	Scrolls and selects menu options.

- You can connect a standard PC-AT Keyboard to the AXIS 70U/7000. This allows you to enter temporary e-mail addresses at the scanner and easily search long e-mail listings. See also *Adding E-mail Destinations*, on page 21.
- For more detailed information, please refer to the AXIS 70U/7000 User's Manual at the Axis Web site <http://www.axis.com>

## Indicators



### Status Indicator

The Status indicator flashes during startup and remains lit when the AXIS 70U/7000 is ready for use. If the Status indicator turns off, this may indicate an error.

### Busy Indicator

The Busy indicator turns on when the AXIS 70U/7000 is allocated for use and remains on during the scanning process.

### Network Indicator

The tri-colored Network indicator displays:

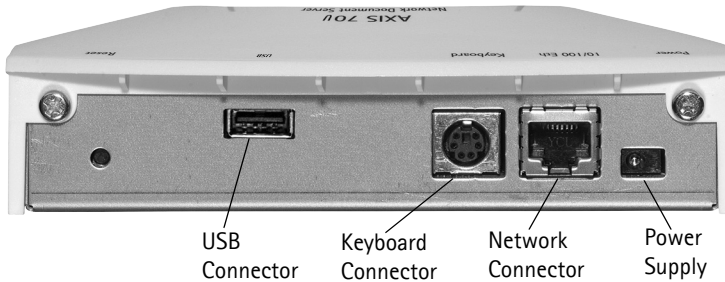
Flashing Yellow	Indicating network activity on a 10MB Ethernet network.
Flashing Green	Indicating network activity on a 100MB Ethernet network.
Red	Indicating that the unit is not correctly connected to the network.

### Power Indicator

The Power indicator is normally on when power is applied. If the indicator remains off or flashes, this indicates a problem with the AXIS 70U/7000 or its power supply.

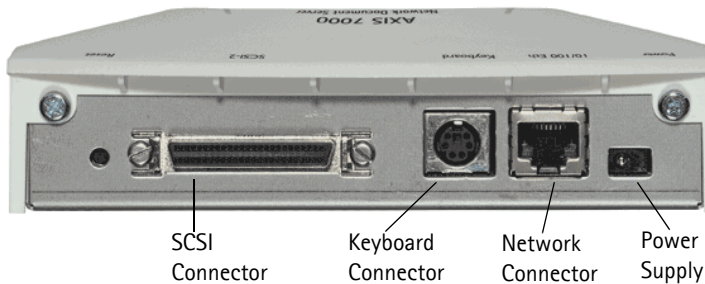
## Connectors

### AXIS 70U



- A USB connector for connection to the scanner.

### AXIS 7000



- A SCSI-2 connector for connection to the scanner.

### AXIS70U/7000

#### Keyboard Connector

A mini-DIN connector for connection of a standard PC-keyboard. Refer to the AXIS 70U/7000 User's Manual for further details.

#### Network Connector

The AXIS 70U/7000 is designed for 10 Mbps and 100 Mbps Ethernet networks and connects to the network via a twisted pair category 5 cable (10baseT and 100baseTX) or better. The AXIS 70U/7000 automatically switches between 10 Mbps and 100 Mbps.

#### Power Supply

AXIS power supply (see *Checking the Hardware Inventory* on page 9).

## Basic Installation

### Installation Summary

The AXIS 70U/7000 is installed in the following stages:

- Checking the Hardware Inventory.
- Connecting the AXIS 70U/7000 to a scanner.
- Connecting the AXIS 70U/7000 to the network.
- Assigning an IP address to the AXIS 70U/7000.
- Verifying the installation.

### Checking the Hardware Inventory

Unpack and check all the items using the following list. Contact your dealer if anything is missing or damaged. All packing materials are recyclable.

Item	Description	
Product	AXIS 70U Network Document Server AXIS 7000 Network Document Server	
Media	AXIS 70U/7000 User's Guide AXIS 70U/7000 Instruction Label Keyboard Instruction Label	
Power Supply	See table below	
Accessories	Mounting bracket with plastic feet	
Optional Accessories AXIS 7000	50-pin high-density shielded SCSI-2 connector (micro-D)	Part no. 14260
	50-pin high-density shielded SCSI-2 connector (Centronics)	Part no. 14259
Optional Accessories AXIS 70U/7000	Mini Keyboard US	Part no. 17588
	Mini Keyboard DE	Part no. 17883
	Mini Keyboard UK	Part no. 17884

Document Server	For Use in...	Power Supply Type	Power Supply Part no.
AXIS 70U 0162-xxx-01	Europe	AXIS PS-H	19108
	UK		19109
	Australia		19111
	USA/Japan		19110
	Korea		19112
AXIS 7000 0094-xxx-03 and 0094-xxx-04	Europe	AXIS PS-E	15507
	UK		15509
	Australia		15510
	USA		15508
	Japan		15511

## Connecting the Scanner to the AXIS 70U/7000

### Caution!

- Check that the power supply included with your AXIS 70U/7000 is marked with the correct mains voltage.

### AXIS 70U

1. Switch off the scanning device and disconnect the AXIS 70U external power supply.
2. Connect the USB cable to the USB connector on the AXIS 70U.
3. Connect the USB cable to the scanning device.

### AXIS 7000

1. Switch off the scanning device and disconnect the AXIS 7000 external power supply. The SCSI bus may become damaged if you connect or disconnect units when power is on.
2. Connect the SCSI cable to the SCSI connector on the AXIS 7000.
3. Connect the SCSI cable to the scanning device. The AXIS 7000 uses a built-in SCSI terminator. Note that the scanning device must also be terminated properly. Refer to the documentation supplied with your scanning device.

## Connecting the AXIS 70U/7000 to the Network

1. Connect your AXIS 70U/7000 to the network. The AXIS 70U/7000 is designed for 10 Mbps and 100 Mbps Ethernet networks and connects to the network via a twisted pair category 5 cable (10baseT and 100baseTX) or better.
2. Switch on the scanning device.
3. Connect the external power supply to the AXIS 70U/7000. The network indicator will flash during power up and self test. The following message will appear on the display during self test (x.xx is the software version number, e.g. 1.06):

```
AXIS 70U  
version: x.xx
```

The tri-colored Network indicator displays:

Flashing Yellow	Indicating network activity on a 10MB Ethernet network.
Flashing Green	Indicating network activity on a 100MB Ethernet network.
Red	Indicating that the unit is not correctly connected to the network.


### Assigning an IP Address to the AXIS 70U/7000

Follow the instructions below to set the IP address from the Control Panel.

#### Important!

- This section can be ignored if you are using DHCP, RARP or BOOTP, as the IP address is set automatically (DHCP is the preferred method for Windows networks, as it automatically sets some other parameters as well).
- A valid and unused IP address must be acquired from your Network Administrator.
- Connecting a PC-AT keyboard directly to the mini-DIN connector on your AXIS 70U/7000 provides a convenient method for managing the unit, and setting the IP address during system start up. The administrator can choose to disallow this function from the Administration pages. Please make sure that the AXIS 70U/7000 power supply is disconnected before connecting the keyboard.
- The IP address for your product can also be set using the AXIS IP Installer (available at the Axis Web site at <http://www.axis.com>), or the ARP, RARP, BOOTP or DHCP methods.


Please refer to the AXIS 70U/7000 User's Manual for further details.

1. Power up the AXIS 70U/7000 and press Menu  when this message appears:




```
AXIS 70U
version: x.xx
```

2. After a few seconds this display will be shown:

```
IP Address:
000.000.000.000
```

3. Press Select  to edit the IP address:

```
Edit IP Address:
000.000.000.000
```

4. Press Menu  to move through and highlight each digit, one at a time.
5. Use   to increase or decrease each highlighted digit, as required.

6. Press Select (✓) to confirm the changes.
7. Press Menu (≡) to display the default router address setting:

```
Default router:
000.000.000.000
```

8. Press Select (✓) to edit the default router address:

```
Edit router:
000.000.000.000
```

9. To change the value, repeat steps 4 - 6 above.
10. Press Menu (≡) to display the subnet mask setting:

```
Net mask:
000.000.000.000
```

11. Press Select (✓) to edit the subnet mask:

```
Edit net mask:
000.000.000.000
```

12. To change the value, repeat steps 4 - 6 above.
13. Press Menu (≡) to display the node address. This address is not editable. The node address should be equal the AXIS 70U/7000 serial number found on the underside label of the unit.
14. Press Menu (≡) once more to display the final instructions:

```
Press ✓ if you
are finished
```

15. Press Select (✓) to exit the network settings. The AXIS 70U/7000 then completes the startup sequence.
16. Write the name or IP address of the AXIS 70U/7000 on the supplied instructions label and attach it to the top cover.








The unit is ready for use when the Status indicator stops flashing and remains lit.

**Note:**

If you make a mistake when editing the parameters, press the **Cancel** button to cancel the previous operation.

### Verifying the Network Settings

Access the **Advanced** menu from the AXIS 70U/7000 control panel to verify that your chosen network settings are correct, as described below:

1. To access the **Advanced** menu, press and hold down **Menu**  and **Select**  simultaneously.
2. Use   to find the **Network Settings** option.
3. Press **Select**  to enter the submenus.
4. Use   to scroll through and check the parameter settings.

### Verifying the Installation

Upon successful installation, the AXIS 70U/7000 will identify the attached scanning device and display its name. If the connected scanning device is not supported, an error message will be displayed.

If no destinations have previously been specified, the AXIS 70U/7000 displays:

```
Add
destinations
```

If one or more destinations have already been specified, the AXIS 70U/7000 will display (xxxxxxx is the first Destination Name):

```
Send to:
xxxxxxx
```

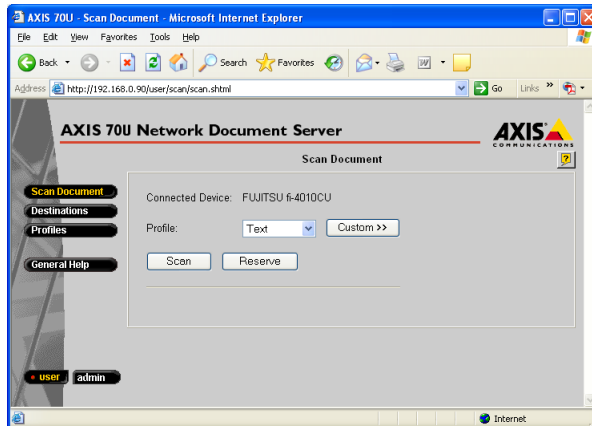
**Note:**

- The Destination Name is the text that appears in the destination list on the message display.
- Destinations are sorted in alphabetical order.

## Using a Browser to Verify the Installation

To verify the installation, access the AXIS 70U/7000 using a standard Web browser, as described below:

1. Place a document in the scanning device.
2. Start your Web browser.
3. Enter the name or IP address of your AXIS 70U/7000 in the location/address field. Example: `http://192.168.0.90`  
The AXIS 70U/7000 home page is displayed.



4. Click **admin**.
5. Enter **username** and **password** (by default set to `root` and `pass` respectively).
6. Click **Profiles**.
7. Click on one of the profile names.
8. Click **Scan**. Depending on the image format specified by the profile, the Web browser will display the image in an associated image viewer, or ask you to save the file.

## Configuring the AXIS 70U/7000

---

This section is targeted specifically to users responsible for the administration of the AXIS 70U/7000. Administrator(s) are granted with high-level privileges that are denied to the ordinary user(s).

The following settings must be specified by the administrator before the AXIS 70U/7000 can be used for distributing scanned documents on your network:

**Network settings:** Define the parameters for TCP/IP and SMTP protocols.

**Destinations:** Specify the e-mail address to which you wish to send your document.

### Notes:

- If you have an active DHCP or BOOTP server on your network, most network settings will be set automatically. However, it is strongly recommended that you verify the settings from the Web browser interface.
- When installing the AXIS 70U/7000 for the first time, it is recommended that the Administrator retains default system settings, profiles and paper sizes. The settings can be optionally customized at a later date, once you are familiar with the unit operation and functionality.
- Refer to applicable parts of the AXIS 70U/7000 User's Manual for information on the settings for profiles.
- It is possible to enable user authentication to restrict use of the AXIS 70U/7000 to validated users only. For more information, please refer to the AXIS 70U/7000 User's Manual at the Axis Web site <http://www.axis.com>

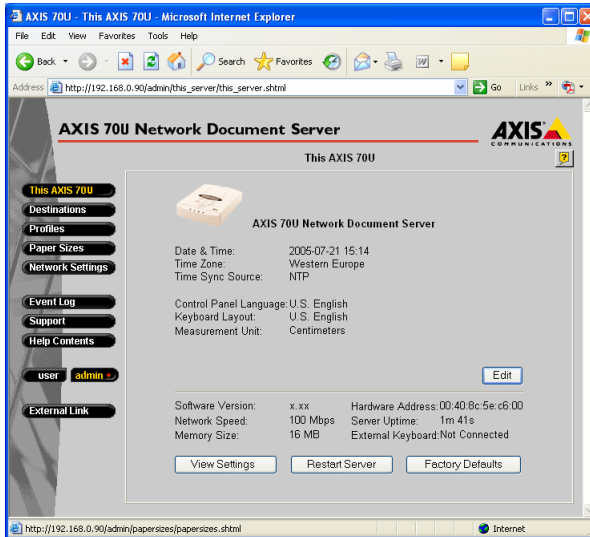
## Accessing the Administration Tools

The Web based administration tools provide a convenient method for managing destinations, profiles, defining the network protocol settings, establishing user privileges, authentication etc. The AXIS 70U/7000 Administration pages are password protected and available to the Administrator(s) only.

Follow the instructions below to access the Administration tools using a standard Web browser:



1. Start your Web browser.
2. Enter the name or IP address of your AXIS 70U/7000 in the location/address field. Example: `http://192.168.0.90`  
The AXIS 70U/7000 home page is displayed.

3. Click the **Admin** button to display the **This AXIS 70U/7000 Web** page. Enter **username** and **password** (by default set to **root** and **pass** respectively).



## Specifying the Network Settings

Referring to the information services table below, use the Wizard to configure the TCP/IP and SMTP settings. *Optionally*, configure the External Address Book for the automatic retrieval and loading of e-mail addresses and/or Web (HTTP) definitions:

1. Click **Network Settings**.
2. Click **Wizard**  for the AXIS 70U/7000 to guide you through the configuration procedures for each of the supported network protocols. This is a convenient way to set up your AXIS 70U/7000 in your network environment.
3. Click **Detailed View**  to verify the settings.

The table below provides an overview of the supported protocol settings describing both purpose and function:

Protocol setting	Purpose and function
TCP/IP	Defines the IP address, default router and subnet mask, automatic download method (BOOTP, RARP or DHCP), domain name and DNS server.
E-mail SMTP	<ul style="list-style-type: none"> <li>• Defines the IP addresses or DNS names for primary and secondary e-mail servers, connection timeout and e-mail reply address.</li> <li>• Enables / disables e-mail notification and copy features.</li> <li>• Enables the SMTP authentication method and defines whether to retrieve the user identification from an external or internal account. See the help files for details.</li> </ul>
External Address Book	Defines a list of e-mail addresses resident on an LDAP server. These can be automatically retrieved and added to the AXIS 70U/7000 destination list.

### Specifying Destinations

A destination is defined as an e-mail address created either automatically or manually.

#### Specifying a Destination Automatically


Specify a destination automatically by referencing a list of e-mail addresses on an LDAP server. Refer to *Specifying the Network Settings* (above) for details.

E-mail destinations can also be designated as either permanent or temporary.

Notes:

- All destination names are displayed on the AXIS 70U/7000 message display, regardless of whether they are loaded automatically or manually. However, only manually loaded e-mail destinations are shown in the AXIS 70U/7000 Destinations page.
- For more information, please refer to the AXIS 70U/7000 User's Manual at the Axis Web site <http://www.axis.com>

#### Specifying a Destination Manually

1. Click **Destinations**. The table lists the currently available destinations. If you allow users to add temporary e-mail destinations, these will appear at the top of this table.
2. Click **Make Permanent**  only if you want to make a temporary e-mail destination permanent. The **Make Permanent** button will only appear if there are temporary destinations available.

**Notes:**

- Click **Destination Defaults** to specify the destination default settings, e.g. the default profile.
- Click **E-mail Subjects** to specify default e-mail subjects.

**Adding New Destinations**

From the **Admin > Destinations Web** page, follow the instructions below to add new e-mail destinations:

Destination Type	Options / Description	Instruction
E-mail	With the image included as an E-mail attachment.	<ul style="list-style-type: none"> <li>• Click <b>E-mail Destination New&gt;&gt;</b>.</li> <li>• Specify the new E-mail address, <b>Destination name</b> and <b>Profile</b>.</li> <li>• To save the new destination, click <b>Add To List</b>.</li> <li>• After adding all required destinations, click <b>Done</b>.</li> </ul>

**Note:**

To specify the default settings, e.g. the default profile, click **Destination Defaults**.

**Specifying System Settings**

Follow the instructions below to set **System information**, **Administrator password**, **Password protected user privileges**, **Language** etc.

1. Click **This AXIS 70U/7000**. The system settings are displayed.
2. Click **Edit** to change any of the system parameters. It is recommended that you set a **Server Password** for protecting the Administration pages.

The table below provides an overview of the information and services provided by each button on this page:

Button		Description
Edit	General	Enter Server Password and confirm.
	Date & Time	Enable date and time information from a time synchronization source or set manually.
	User Options	Allow/disallow privileges allowed to normal users, namely: <ul style="list-style-type: none"> <li>• Add temporary e-mail destinations.</li> <li>• Specify the sender of scanned documents.</li> <li>• Configure network settings from the control panel.</li> <li>• Specify subject for e-mail destination.</li> </ul>
	Authentication	Enable Windows NT Server (SMB) server authentication as authentication method. <i>Note:</i> refer to the <b>Network settings &gt; E-mail (SMTP)</b> tab for information on SMTP authentication.
	International	<ul style="list-style-type: none"> <li>• Select the supported language displayed on the AXIS 70U/7000 message display (English, French, German, Italian, Spanish, Swedish, Danish or Norwegian).</li> <li>• Select the keyboard layout compatible with the external keyboard and the measurement units used for displaying defined paper sizes (centimeters or inches).</li> </ul>
View Settings		Lists the current parameter settings in the configuration file.
Restart Server		Restarts the AXIS 70U/7000. Removes all previously loaded temporary destinations and profiles from memory.
Factory Defaults		Restores the factory default settings and restarts the AXIS 70U/7000 automatically. All previously loaded destinations and profiles are erased from memory.

**Note:**

If you lose the Server password, you will need to restore the factory default settings. Refer to the AXIS 70U/7000 User's Manual on how to do that. Note that all your current settings will be lost.

## Using the AXIS 70U/7000

The services provided to normal *users* are determined by the *administrator* when configuring the product. This section describes all services that can be made available to a user, namely:

- Sending to destinations.
- Adding temporary e-mail destinations.
- Viewing the images.
- Specifying a sender.

Note:

Administration instructions for setting user privileges are provided in *Specifying System Settings*, on page 18.

### Sending to Destinations

Follow the instructions below to send information to one or several e-mail destinations – directly from the AXIS 70U/7000 control panel:




1. The AXIS 70U/7000 is ready for use when the following message is displayed:

```
Send to:
xxxxxx
```

Where xxxxxx is the destination name.

Note:

If the AXIS 70U/7000 asks for a **User Name**, your administrator has enabled authentication and you must enter your user name and password. For further information, please refer to the AXIS 70U/7000 User's Manual at the Axis Web site <http://www.axis.com>




2. Use the   scrolling keys to find your required destination in the list. Press and hold the key to autorepeat scrolling. If you want to add a temporary e-mail destination, refer to *Adding E-mail Destinations*, on page 21.
3. If you want to send the image to more than one destination, press Select  to choose each destination:

```
Send to:    +13
Accounting Dept
```

4. Repeat steps 2 and 3, until all desired destinations are selected.

**Note:**

The image will always be sent to the destination currently shown, whether explicitly selected or not. So, be careful not to transmit images to an unwanted destination!


5. Optionally, press **Menu**  to change the default scanning parameters. You can select temporary settings for profile, paper size and double-sided. Use   to select the desired value.

**Note:**




Press the **Cancel** button to reset all temporary settings to the default values. All selected destinations will be cleared.

6. Insert a single page on the flatbed or a stack of paper into the sheet feeder of the attached scanning device.

For one single page or a stack of paper in the sheet feeder:


- a. Press **Send**  to scan and send the image to the selected destination.

For several separate pages or stacks of paper:

- a. Press **Add Page**  to scan each page/stack.
- b. Insert the next page/stack and press **Add Page**  again. Repeat the procedure until all your pages are scanned.
- c. Press **Send**  to transmit the image to the selected destination.

7. During the scanning this message is displayed:

```
Scanning #1
Please wait
```

8. When you have pressed **Send**  and the transfer of the scanned image is completed, the AXIS 70U/7000 is released for other users.

**Note:**

The AXIS 70U/7000 keeps all temporary settings in memory for one minute after the last scanning job or until user has logged out, and then returns to its default settings.

### Adding E-mail Destinations

The e-mail list resident within the AXIS 70U/7000 is initially created by your administrator. If you want to send a document to an e-mail destination that is not featured in the list, you can add a temporary e-mail destination using a standard PC keyboard.

## Using a Standard PC Keyboard

Connecting a standard keyboard to your AXIS 70U/7000 will allow you to quickly search for any destination names within the resident list. You can do this by simply typing in the first couple of characters of the destination name you wish to search. The AXIS 70U/7000 message display will automatically show the destination that best matches the keyboard input.

## Adding a New E-mail Address to the List Using a Keyboard

1. If the keyboard is not already connected, make sure that the power supply to the AXIS 70U/7000 is disconnected and connect the keyboard to the keyboard connector located on the rear panel. Reconnect the power supply.
2. Press the **Insert** key on your keyboard. The following prompt will appear on the message display:

```
Add address :
```

3. Type the new e-mail address you want to add, and press **Enter**.

Note:

Only the five most recently added temporary destinations will appear in the destination list. Contact your Network Administrator if you want to add a destination permanently.

## Viewing the Scanned Images

The AXIS 70U/7000 creates images in standard PDF formats. Note that these files are merely images that do not include searchable text.

Note:

Use Adobe Acrobat or Capture to capture text in PDF documents and convert it to bitmap text that can be corrected, indexed, searched, or copied to other files.

## Specifying a Sender

If the Administrator has permitted users to specify the sender of scanned documents (see *Specifying System Settings*, on page 18) you can also identify yourself, your department or organization as the sender of distributed information directly from the AXIS 70U/7000 Control Panel, as follows:

1. Press **Menu** (⊞) repeatedly until the **Sent by:** prompt is shown on the message display.
2. Use (↑) (↓) to select a name as the registered sender.

**Notes:**

This does not apply when user authentication is enabled as the sender is automatically set to the logged in user and can not be changed.

Administrators are referred to *Specifying System Settings*, on page 18 for information on how to configure normal user privileges.

**Receive your Own Copy**

If the Administrator has enabled the Cc-feature you will receive a copy of the e-mail if:

- You are logged in to the AXIS 70U/7000 and have received a valid e-mail address from the authentication server.

- or -

- You have entered your e-mail address in the `sent by:` prompt.

If none of the above, the copy will be sent to the default Cc-address entered by the administrator.

**Receive Notification of Sent E-mail**

The Administrator can enable one or both notification parameters:

- **Notify sender when a message has been delivered** (requires that your mail server supports extended SMTP and Delivery Notification Status).
- **Notify sender when a message has been read** (requires that the recipient's e-mail client supports Message Disposition Notification. The recipient can also discard the request without notifying the sender).

For security reasons this feature is only enabled when the user is logged in and the AXIS 70U/7000 has received a valid e-mail address from the authentication server.

## AXIS 70U/7000 Parameter Checklist

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This table is a summary of the AXIS 70U/7000 network settings. For future reference, you can enter the unique configuration values of your document server in the **My AXIS 70U/7000** column. This will also be of help in the configuration process.

Enter the values that are relevant to your network environment in the table below:

Settings	Parameters	My AXIS 70U/7000
Node address	AXIS 70U/7000 serial number	
TCP/IP	IP address	
	*Default Router	
	Subnet mask	
	*Domain Name	
	*Primary DNS Server	
	*Secondary DNS Server	
	*Primary WINS Server	
	*Secondary WINS Server	
E-mail (SMTP)	Primary Mail Server IP address/DNS name	
	*Secondary Mail Server IP address/DNS name	
External Address Book (LDAP)	*LDAP Server IP address/DNS name	
	*LDAP Search Base	

- Parameters marked \* are optional and need to be set only if they are relevant to your network environment.
- IP address/DNS name – enter either the IP address or the DNS name of the server.



